

## **Work Experience**

### **Choosing the right placement**

This checklist will help you to ensure that you have chosen the placement that is right for you.

1. Will the placement help you to investigate your current career ideas?
2. Is the placement one which you will enjoy and find interesting?
3. Have you checked to see exactly where the placement is?
4. Have you checked to see how you will get there and back and how long your journey will take? (Remember that you are responsible for transport arrangements; school will NOT provide transport for any pupils)
5. Have you thought about the dress code? (Most companies will not allow you to wear jeans, trainers or tracksuits to work)
6. Do you already have suitable clothes or will you need to buy some?
7. Will you need to buy any special equipment or clothing (e.g safety boots)
8. Have you checked the start and finish times of your working day? (These will be different to a school day and you will usually work until 5pm)
9. Contact the company and ask if they can offer you a placement from **Monday 10th – Friday 14th February 2025.**