

# Mount St. Joseph

*"A community of Learners, Believers and Friends"*

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Headteacher: Mrs A Devany



6<sup>th</sup> December 2023

## Changes to Assessment and Reporting for Years 7-9

Dear parents and carers,

For this academic year, we have made some changes to the way we assess in years 7-9 and how each students' progress will be reported to parents and carers. This letter will outline the new assessment and reporting process in advance of receiving your child's end of term report. Further information about assessment and reporting can also be found on our school website: [Mount St Joseph - Assessment \(msj.bolton.sch.uk\)](http://www.msj.bolton.sch.uk)

As part of the assessment process, teachers have identified the essential knowledge, vocabulary, and skills that every student needs for each part of their learning journey in years 7-9. Teachers have then explored what students will need to do or show in order to demonstrate they have acquired the essential knowledge and skills: these are called 'I can' statements. The 'I can' statements are shared and discussed with students in lessons. In all of their classwork and formal assessments, students are assessed using the 'I can' statements using a simple yes or no process. These are then used to establish a percentage of the 'I can' statements that each student has achieved. Based on this percentage, we can then identify what stage of learning your child is currently at. We have four stages of learning:



- **Beginning** - Less than 30% of the knowledge and skills learned are secure in the memory. The student can recall simple processes and define some key terms. The learning is heavily reliant on teacher support.
- **Establishing** - Less than 60% of the knowledge and skills learned are secure in the developing memory. The student can apply the knowledge to familiar situations with some teacher support.
- **Secure** - More than 60% of the knowledge and skills learned are secure in the memory. The student is starting to apply the knowledge to familiar and new situations with increasing independence.
- **Mastering** - More than 80% of the knowledge and skills learned are secure in the memory. The student can apply the knowledge to new and unfamiliar situations (making links between different areas of learning), working independently.

Reports home to parents and carers will contain the percentage achieved for each topic that term, and the stage of the learning journey your child is currently working at for that topic. Students will not receive a grade 1-9 as these are GCSE gradings and will only be used once your child begins their GCSEs in year 10.

Reports will still contain information about your child's behaviour, attendance, attitude to learning and homework. Reports will be shared with parents and carers three times during each year, at the end of each term.

Again, further information can be found on our school website via the link above. However, if you do have any questions regarding assessment or reporting, please do not hesitate to contact me.  
Yours faithfully,

Miss G Reynolds  
Assistant Headteacher