

ATLANTIC TRAVEL (GB) LTD

RISK ASSESSMENT							
Title of Task		COVID-19			Reference Number:		
Assessment Date:		18/05/2020		Previous Inspection:		N/A	
Assessment carried out by:		Y. Dean (Transport manager)					
Department Name:		Transport Department					
Main Activity of Department : Passenger Transport				Location of Activity : BUSINESS ADDRESS			
Frequency of Monitoring	3 Months		6 Months		12 Months		
Date of Next Scheduled Assessment		16/06/2021		Is re-assessment required?			

ASSESSMENT DETAILS						
Task	Persons at Risk	Potential Harm	Existing Control Measures	Risk Rating (H/M/L)	Further Action Required	Residual Risk (H/M/L)
Customer Boarding	All Passengers	Queueing in confined space. Contact with handrails. Face to face contact Customer and driver	One person to board, single file entry, maintaining social distancing rules. Hand rails cleaned and sanitized. Driver wearing face shield, gloves and face mask	H		
Customer interaction with driver	All Passengers	Contact with driver, contact with cash	Free travel/no exchange of cash, which eliminates contact with driver.	L		
Identifying seating plan to incorporate social distancing measures	All Passengers	Social distancing rules not being adhered to which mean being in proximity and space of fellow passengers	We have measured out seating to put in place a 2m distance between passengers, limited number of people to travel at one time subject to vehicle capacity, no standings allowed on all vehicles	M		
All contact points on vehicles	All Passengers	Contact risk with surfaces within vehicle	Enhanced cleaning regime in place. Customers advised to bring their own face masks and hand sanitizers. Windows left open on vehicle to increase ventilation.	H		

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Rubbish left on vehicle	All	Contact with rubbish left by previous passengers	Rubbish bins available and regularly emptied when enhanced cleaning takes place and litter pickers to protect the cleaner	L		
Interaction with other passengers	Passengers	Contact between passengers	Responsibility is down to the passengers to adhere to the social distancing guidelines. As a company, limited number of passengers to travel at any one time will be set in place. Signage on vehicles to adhere to rules	H		
Customer Departing	All	Customers queuing in a confined space, contact with handrails, contact with other passengers	Customers told to remain seated, once vehicle is stationary, to adhere to social distancing, to alight the vehicle in single file, strict/enhanced cleaning regime of all contact points	H		
Continuous review, monitor and identify new and existing risks	All	As noted in points above	To speak to drivers, passengers and cleaners on a continuous basis to ensure potential, existing risks and controls are always reviewed and identified	H		